

NEVADA STATE BOARD OF OPTOMETRY



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Board Member

SHERESE SETTELMAYER
Public Board Member

MINUTES OF A TELEPHONIC MEETING Friday July 21, 2017, at 3:30 p.m.

*INDICATES ACTION.

1. **Public Comment.** No public comment was offered.
2. **Call to Order, Roll Call:** Board members present: President William F. Harvey, Board Members Chen Young, O.D., Mariah Smith, O.D. and Sherese Settelmeyer. Also present: Caren C. Jenkins, Executive Director and Peter Keegan, Esq., Deputy Attorney General and Board Counsel
- *3. **For Possible Action.** Consideration of **minutes** of June 15, 2017 Board meeting (CCJ). Motion by Dr. Smith, seconded by Ms. Settelmeyer, unanimous vote to approve as presented.
- *4. **For Possible Action.** Legislative/Regulatory Subcommittee Report (Dr. Smith). Dr. Smith has been contacting optometry schools regarding residents and internships or clinical programs to determine current practices. She also mentioned that residents at the VA work under a Federal license, but that a resident in any other capacity should hold an individual license. Interns working under a clinical program short-term may work under the clinic's license, if current. No action was taken on this agenda item.
- *5. **For Possible Action.** Executive Director's report (CCJ).
 - *A. Consideration of proposed stipulation to dispose of Complaint 17-01. Motion by Dr. Smith, seconded by Dr. Young to accept the proposed Order Dismissing Complaint. Counsel Keegan asked whether penalty goes to State or to Board, and Ms. Jenkins clarified that any discipline other than late fees or costs reimbursement is directed to the State Controller. Dr. Smith, Dr. Young Ms. Settelmeyer – Aye; Dr. Harvey – Nay. Motion passed.

- B. Calendaring of public hearing on Complaints 17-03 and 17-05. Ms. Jenkins will poll the Board, staff and witnesses to find a convenient date.
- C. Financial Status and Audit Report. Ms. Jenkins reported that Steele & Associates CPAs continues to work on the Board biennial audit. She also provided bank statements to Board members showing recent transactions and balances.
- D. Licensee Military Service Report. Ms. Jenkins stated that the Board is required to collect information annually and report it in November of each year to the State. The new online systems make that data collection much simpler.
- E. Consultant Report. Ms. Jenkins submitted the required Consultant Report to the Legislative Auditor.
- F. Fines and Fees Reports. Ms. Jenkins submitted the required Fines and Fees Report to the Legislative Auditor and/or Budget Office.
- G. Miscellaneous informational items. None.
6. **Announcements and requests for future Board consideration.** None
7. **Public Comment.** No public comment was offered.
8. **Adjournment.** Motion to adjourn at 4:05 pm by Dr. Young, seconded by Ms. Settlemeyer, passed unanimously.

Board Approval on

September 22, 2017


Caren C. Jenkins, Executive Director